

Call for Papers

CLTA 2010 Annual Meeting

November 19-21, 2010
Boston, Massachusetts

Submission deadline: January 10, 2010

Notification of acceptance: April 1, 2010

Notification of date/time/location for accepted presentations: August 1, 2010

The Chinese Language Teachers Association (CLTA) invites proposals for panels or individual papers to be presented at the 2010 CLTA Annual Meeting, to be held in Boston, Massachusetts, November 19-21, 2010 in conjunction with the Annual Meeting of the American Council on the Teaching of Foreign Languages (ACTFL). The ACTFL theme for this year is *Languages: Gateways for Global Communities*. The deadline for submissions is January 10, 2010.

The CLTA Program Committee welcomes submissions on topics relevant to Chinese language, such as pedagogy, materials and program development, acquisition, linguistics, literature, film, media, technology, etc. The CLTA Program Committee will consider panel and individual paper proposals equally in the selection process. **Sessions are 60 minutes long** including discussion time, and *panel proposals must include three presentations or three presentations and a discussant*. Panel submissions (“session proposals”) will be evaluated in terms of the quality of the entire panel. Individual papers submissions will be evaluated on their individual merits, and accepted individual proposals will be grouped into panels by the CLTA Program Committee according to theme.

Please Note the Following:

- **You MUST be a member of CLTA at the time of your proposal submission in order to submit a paper or panel proposal.**
- **Each panel may include up to three presenters, or three presenters and one discussant.**
- **An individual may ONLY participate in a SINGLE CLTA panel, either as a presenter or as a discussant.**

Proposals must be submitted through the ACTFL website: <http://www.actfl.org>

- Click on “2010 Call for Proposals Open”

You will need to establish a username and password in order to continue to conference proposal page. Once you have created a username and password,

- click on the ‘Submit’ button. This will take you back to the main menu, where you can **Login**.
- Click on ‘Submit or Edit a Proposal.’
- Click on ‘Submit a New Educational Proposal.’
- Click on ‘Chinese Language Teachers Association (CLTA).’

Your next step depends on whether you are submitting a *Paper Proposal* or a *Panel Proposal*

If you are submitting a *Paper Proposal*,

- click on ‘CLTA Paper’

Fill in the required information for your Paper proposal. The Title and Description *must be entered in English*.

- Click ‘Accept and Continue’
Select yourself as the presenter
- Click ‘Accept and Continue’
Select language information
- Click ‘Accept and Continue’

Review Session Information;

- Click ‘Upload Supporting Document’ at the bottom of the page to **upload your 500-word summary**. Your uploaded document may be in Microsoft Word, Adobe PDF, Word Perfect, Plain Text or Rich Text Format (rtf). This completes the submission process.

If you are submitting a *Panel Proposal*,

- click on ‘CLTA Session Presentation’

Fill in the required information for your Session proposal. The Title and Description *must be entered in English*

Under “Description”, you MUST include the titles of the three individual presentations in the panel, followed by the presenter’s last name in parenthesis [e.g. “How to teach Chinese tones” (Liu); “Common mistakes in learning tones” (Zhang)]

- Click ‘Accept and Continue’